

# LONG MAN

## PARISH COUNCIL

[www.longmanpc.org](http://www.longmanpc.org)

### Minutes of the Long Man Parish Council Meeting

held on Monday 14 July 2025 Wilmington Village Hall at 7.30pm

**1. Chair's Welcome**

**2. Attendance & apologies for absence**

**Present:** Councillors Tyler Butterworth (Chair), Claire Church (Vice-Chair), Helen Baulcombe, Ann Osborne, Lizzie Chisholm, Michael Bridges and Jeanne Peterson (Clerk)

**Apologies:** None

**Other attendees:** County Councillor Stephen Shing, District Councillor David Greaves and one member of the public (editor of the parish magazine).

**3. Declarations of Interest:** None

**4. Minutes:** The Minutes of the Long Man Parish Council Annual Meeting held on Monday 12 May 2025 were agreed and to be signed by the Chair as a true record. It was agreed to defer consideration of the Annual Parish Assembly Minutes 16 May 2025 until the next meeting.

**5. Matters arising from the Minutes of the meeting held on 12 May 2025:** None

**6. Public Discussion (15 minutes maximum):**

Promotion of the forthcoming visit by MP James MacCleary was discussed and it was agreed that local notices would be placed in the villages, information shared via the parish Whatsapp Group and LMPC website, a notice will also be published in the parish magazine and the village club will circulate to its membership.

**7. Reports from other bodies**

7.1. **County Councillor Stephen Shing:** July 2025 report attached as Appendix 1.

7.2. **District Councillor David Greaves :** July 2025 report attached as Appendix 2.

7.3. **MP James MacCleary:** A report had been circulated and taken as read.

7.4. **Tree Warden Alison Cotton:** was unable to attend the meeting but had mentioned that the large trees planted by Chaffyns need watering so she will be organizing a watering session.

7.5 **PCSO/Rural Crime Representative:** The PCSO was unable to attend but had confirmed that there had been no recently reported crimes within the parish.

**8. Reports from Parish Councillors**

8.1. **Folkington:** Nothing to report apart from ongoing problems with parking outside the church due to the broken carriage/verge way. ESCC Highways have responded that they are not responsible for the verge, but the clerk confirmed that photos have now been sent to Highways to request further investigation.

8.2. **Milton Street:** There is a broken side section of carriageway where the road floods. Cllr Tyler will send a picture to the clerk to report to ESCC Highways.

8.3. **Wilmington:** The following items were reported:

- I. Highways have been informed that the new railing from road to path near the vicarage was installed at a resident's own initiative and expense.
- II. Cllr Osborne had met with the Vicar to discuss the issues of communication around the caravan installed at the lower garden of the vicarage. The Vicar will be discussing the project again with the Parochial Church and will then advise the council further. There was discussion about potential alternative funding sources to support the church's needs.
- III. Village Pound top wooden barrier replacement – It was agreed that Cllr Bridges will now source the wood and Cllr Church is to organise the necessary whittling to make sure the ends fit to the holders.
- IV. Building signs visible for a number of years at a property on The Street should now be removed – Cllr Bridges to discuss with the residents.

8.4 **Clerk's Report:** Already circulated and taken as read. The clerk was asked to chase for a response from ESCC regarding the overnight camper vans at Chapel Hill as this problem continues.

## 9. Traffic & Highways

- 9.1. **A27:** There was no new update to report. The response to LMPC's Freedom of Information request had been circulated; seven points were unanswered. The question as to why the Gainsborough Lane traffic control was installed was answered that this was due to ongoing improvements being carried out. It was agreed that LMPC would go back to National Highways and re-state the serious concerns of residents about the possibility of an accident due to the change in flow of the traffic since the junction works. The council will make clear the possible options to be considered such as a yellow junction box, traffic activated lights, and will copy to the MP James MacCleary.
- 9.2. **Sussex Police Road Safety Team update:** The team will alert LMPC once the newly designed speed alert signs are available, then a site visit will be arranged and installation agreed for the A27.
- 9.3 **Local speed control signs:** New temporary signs from ESCC Highways have been ordered as discussed at the last meeting.
- 9.4 **Gilletts Lane:** A response from ESCC Rights of Way with details on the proposed resurfacing of the lane had been circulated. The council was keen to ensure that any measure would help deter motorcycles accessing the lane and it was agreed to send comments to the clerk for collation and a response to ESCC by the deadline of 21 July 2025.
- 9.5 **Finger Post repairs:** No additional work quotes were available. It was agreed to go ahead with the existing quote subject to match funding by ESCC via their scheme which is still available. The balance of cost will be part funded by remaining CIL and maintenance budget funds.

## 10. Finance

- 10.1 It was resolved to approve the accounts payable as detailed on the payments list for July 2025.
- 10.2 The financial reports as circulated by the clerk were approved:
- i. The Bank Reconciliations to the end of May and June 2025
  - ii. The Revenue Budget v Actual Report at June 2025
- 10.3 It was noted that work on the north side bus shelter had been completed to align it back onto its base. A very costly quote had been received for the repairs needed to the south side bus shelter. The clerk reported that a different contractor has been asked to give a quote. It was agreed to bring this item back to the next meeting for discussion.

## **11. Council Policies & Procedures**

Following the 2025 update to the NALC Practitioners Guide it was agreed that the council would go ahead in line with the mandatory requirement to have a .gov.uk named website and email address for the clerk. The clerk was authorised to make the necessary arrangements.

## **12. Planning**

The planning report was noted and there were no updates.

## **13. Emergency Planning**

13.1 It was agreed that the clerk would order enough copies of the UK Power Network leaflet "*Power cut? We can help those who need extra support*" to be delivered to each household to encourage self-resilience as part of the emergency plan. Anyone then registering would be included on the Priority Services Register. The parish magazine will help with delivery.

The main Emergency Plan is at the stage to recruit a volunteer team; the clerk will send a copy of the draft plan to the parish magazine editor to agree how this could be promoted.

13.2 The clerk has contacted South East Water to request registration as a parish for its own drop off point for emergency water supplies, and also ESCC to request permission to use the area near the notice board at Ades Field as the drop off point.

Acknowledgements have been received from both parties.

It was agreed that Cllr Church will mention the possibility of this to the local residents.

## **14. Feedback since the last council meeting from councillors attending external meetings**

- **Cllr Osborne** had attended the ESALC "Update in Planning" session. It was noted that the government are likely to impose a number of changes, and that planning decisions will mainly be taken by Officers.

## **15. MP Visit 6 August 2025**

Publicity was agreed as discussed during Item 6. The clerk will send through to the MP's PA the list of likely issues to be raised. The event will open at 6.30pm with 15 minutes or so casual meet and greet, followed by an introduction from the LMPC Chair to hand over the floor to James MacCleary. Refreshments will be available: tea, coffee and cakes.

Attending clerk and councillors will arrive at the hall from 5.30pm onwards to set up. The clerk was asked to check on press release arrangements and also event end timing.

## **16. Date of next meeting –** The next Meeting of Long Man Parish Council will be held on Monday 8 September 2025 at Wilmington Village Hall, 7.30pm.

**The meeting was declared closed at 9.15 pm.**

**These Minutes are a true and accurate record of the meeting.**

**Signed:**.....

**Position:**.....

**Date:**.....