

# LONG MAN PARISH COUNCIL

[www.longmanpc.org](http://www.longmanpc.org)

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2 July 2023

Members of Long Man Parish Council are summoned to the **Long Man Parish Council Meeting** to be held on Monday 8 July 2024 at 7.30pm in the Village Hall, The Street, Wilmington.

Members of the public and press are welcome to attend.

Signed: *Jeanne E Peterson*

Clerk to Long Man Parish Council

## AGENDA

1. Chair's welcome
2. Attendance & apologies for absence. Resolution required to note apologies.
3. Declarations of interest in any item on the agenda.
4. Public discussion: A period not exceeding 15 minutes is available for the public to express a view or ask a question on relevant matters on the agenda.
5. Minutes of the Annual Meeting of the Council 13 May 2024 and the minutes of the Annual Parish Assembly held on 23 May 2024 to be agreed and signed as a true record.
6. Matters arising from the Minutes of 13 May and 23 May 2024 not covered elsewhere in the agenda.
7. Reports from other bodies, taken as read if previously circulated:
  - 7.1 County Councillor Stephen Shing
  - 7.2 District Councillor David Greaves
  - 7.4 Tree Warden Alison Cotton
  - 7.5 PCSO
8. Reports from Parish Councillors:
  - 8.1 Folkington
  - 8.2 Milton Street
  - 8.3 Wilmington
9. Traffic & Highways:
  - 9.1 To receive an update on A27 works if available.
  - 9.2 To confirm the date to meet with Highways for the proposed Strengthening Local Relationships (SLR) meeting and suggest items to be included on that agenda.

10. Finance: Resolutions required Items 10.1, 10.2 & 10.3
  - 10.1 To consider and approve the accounts payable as detailed on the payment list for June 2024.
  - 10.2 To receive and approve financial reports:
    - i. Bank Reconciliation at May 2024
    - ii. Revenue Budget v Actual Report at May 2024.
  - 10.3 Grant request – to consider and approve a grant request of £200 from Citizens Advice toward their costs.
  
11. Council Policies: Resolution required 11.1
  - 11.1 To receive and adopt the updated draft Financial Regulations
  - 11.2 To reaffirm that at the council meeting held on 13 November 2023 **it was resolved** at Item 14.2 Council emails - that councillors will check emails weekly to avoid missing important communications and messages which may require a response.
  
12. Clerk's general update: Resolution required 12.2
  - 12.1 Correspondence if any
    - i. Lighting on the A27 junction at Wilmington
    - ii. Ades Field Bench use by residents
  - 12.2 Maintenance:
    - i. Ades Field bench – to consider the purchase and installation of a replacement bench
  
13. Planning: Resolution/s required on any decisions made by council on new applications.  
To receive a planning update report as circulated by the clerk, and to consider & approve comment on new applications received. To agree on any other relevant actions.
  
14. Emergency Planning:  
To receive an update from the clerk on completion of the plan to date and to agree any further actions.
  
15. Feedback since the last Council meeting from Councillors attending or receiving reports from external meetings as representative of the Council.
  - i. Code of Conduct Training
  
16. Parish Magazine:  
To note that the magazine has a new editor and graphic designer. Copy from the council needs to be submitted by 15<sup>th</sup> of each month via the Clerk.  
Long Man Parish Council logo as on the website, has been confirmed by the web masters as LMPC property for use how it likes.
  
17. Date of next meeting: Monday 9 September 2024 at 7.30pm in the Village Hall, Wilmington.