

LONG MAN PARISH COUNCIL

www.longmanpc.org

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6 November 2023

Members of Long Man Parish Council are summoned to the meeting of Long Man Parish Council to be held on Monday 13 November 2023 at 7.30pm in the Village Hall, The Street, Wilmington.

Members of the public & press are welcome to attend.

Signed: *Jeanne E Peterson*

Clerk to Long Man Parish Council

AGENDA

1. Chairman's welcome.
2. Attendance & apologies for absence. Resolution required for notes of absence.
3. Declarations of Interest.
4. Public discussion: A period not exceeding 15 minutes is available for the public to express a view or ask a question on relevant matters on the agenda.
5. Reports from other bodies:
 - 5.1 County Councillor Stephen Shing
 - 5.2 District Councillor David Greaves
 - 5.3 Guest Speaker Vaness Rowland, SDNPA Chair
 - 5.3 MP Maria Caulfield – written report as circulated
 - 5.4 Tree Warden Alison Cotton
6. Minutes of the Long Man Parish Council meeting held on 11 September 2023 to be agreed and signed as a true record.
7. Matters arising from the Minutes of 11 September 2023 not covered elsewhere in the agenda.
8. Reports from Parish Councillors:
 - 8.1 Folkington
 - 8.2 Milton Street
 - 8.3 Wilmington
9. A27 Ongoing junction issues:
 - 9.1 To receive an update on reported issues to date and on proposed meeting with MP
10. Farming in Protected Landscapes:

To consider whether and how this funding initiative could be used within the council's remit. Details circulated.
11. Emergency & Resilience Planning – resolution required
To note that local councils are strongly encouraged to produce an Emergency Plan.

To agree whether to use the template option offered via the East Sussex Association of Local Councils. Details circulated

12. Finance: Resolution required item 12.2 and 12.3
 - 12.1 To note the financial reports as circulated by the clerk:
 - i. Bank Reconciliation & reserves update to end of Quarter Two September 2023
 - ii. Budget v Actual Quarterly Report to end of September Quarter Two 2023
 - 12.2 To consider and authorise the accounts payable detailed on the payment list as circulated
 - 12.3 Budget 2024 – 2025 To approve the draft budget subject to any agreed updates to be ratified at the January Council Meeting
 - 12.4 CIL funds
 - i. Update on discussions re safety lights at the Wilmington Village Hall grounds
 - ii. To note a new CIL fund payment has been credited to Long Man Parish Council
13. Clerk's general update: Resolution required item 13.2i and 13.2ii
 - 13.1 Correspondence received – if any to report
 - 13.2 Maintenance:
 - i. Milton Street notice board – update on quotes and agree proposed contractor
 - ii. Urban grass cutting – to consider and agree which option proposal from ESCC to accept for urban grass cutting for 2024
 - 13.3 New website – progress update
14. Communications: Resolution required 14.2
 - 14.1 To receive an update report following the “meet the council” event.
 - 14.2 To request and agree that Councillors check their LMPC emails at least once a week
15. Planning: Resolution required item 15.2, 15.3 and 15.4
 - 15.1 To receive and note the planning update report as circulated by the clerk,
 - 15.2 To discuss & agree responses on new applications received
 - 15.3 To agree that no response will be made by the clerk on behalf of LMPC to planning applications considered outside of actual meetings, unless the clerk receives at least a quorate response (3) via email from council members.
 - 15.4 The council to consider and agree a revision to its Planning Application Processing Policy item 5 Assessment Process, taking note of item 15.3 above. Draft revision circulated.
16. Feedback since the last council meeting from Councillors attending or receiving reports from external meetings as representatives of the Council:
 - 16.1 Cuckmere Buses 7 November 2023 Ann Osborne
 - 16.2 ESALC AGM 14 November - to confirm if there will be any attendees from LMPC
17. Date of next meeting: Monday 8 January 2024 at 7.30pm