

# LONG MAN PARISH COUNCIL

[www.longmanpc.org](http://www.longmanpc.org)

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2 January 2024

Members of Long Man Parish Council are summoned to the meeting of Long Man Parish Council to be held on Monday 8 January 2024 at 7.30pm in the Village Hall, The Street, Wilmington.

Members of the public & press are welcome to attend.

Signed: *Jeanne E Peterson*

Clerk to Long Man Parish Council

## AGENDA

1. Chairman's welcome.
2. Attendance & apologies for absence. Resolution required for notes of absence.
3. Declarations of Interest.
4. Public discussion: A period not exceeding 15 minutes is available for the public to express a view or ask a question on relevant matters on the agenda.
5. Reports from other bodies:
  - 5.1 County Councillor Stephen Shing
  - 5.2 District Councillor David Greaves – written report circulated
  - 5.3 Guest Speaker Vaness Rowland, SDNPA Chair
  - 5.4 MP Maria Caulfield – written report circulated
  - 5.5 Tree Warden Alison Cotton
  - 5.6 PCSO – if available
6. Minutes of the Long Man Parish Council meeting held on 13 November 2023 to be agreed and signed as a true record.
7. Matters arising from the Minutes of 13 November 2023 not covered elsewhere in the agenda.
8. Reports from Parish Councillors:
  - 8.1 Folkington
  - 8.2 Milton Street
  - 8.3 Wilmington
9. Emergency & Resilience Planning, Resolution required 9.1  
The template documents have been circulated. The Council to note that the parish plan would exist only to fill "the space" between whatever emergency occurs and the emergency services arriving to provide expert help. There is no deadline for its completion but councils are advised that it is best practice to have an Emergency & Resilience Plan in place.
  - 9.1 To consider and agree the best approach to building a draft plan using the template

10. Finance: Resolution required 10.2, 10.3 and 10.4
  - 10.1 To note the financial reports as circulated by the clerk:
    - i. Bank Reconciliation & reserves update to end of November, and Quarter Three December 2023
    - ii. Budget v Actual Quarterly Report to end of December Quarter Three 2023
  - 10.2 To consider and authorise the accounts payable detailed on the payment list as circulated
  - 10.3 To note that the Local Government Pay Awards were agreed in November 2023. These provide an increase to the Clerk's wages to be back-paid from April 2023. To approve that the back-pay for April 2023 to January 2024 hours will be made with February 2024 wages, and note that the hourly rate increase will also take effect from that month.
  - 10.4 Budget 2024/25 - To approve the revised draft budget subject to any agreed final updates and authorise the clerk to submit the council's precept request to Wealden District Council once signed by the Chair.
  - 10.5 CIL funds - Update on proposed safety lights at the Wilmington Village Hall grounds
11. A27 Ongoing junction issues: To receive an update on reported issues to date and any follow up from the meeting with LMPC members, MP and Highways
12. Clerk's general update:
  - 12.1 Correspondence
  - 12.2 Maintenance
    - i. Asset Check report
13. Communications: Resolution required 13.1
  - 13.1 To re-consider the allocation of specific areas of responsibility to individual councillors. If agreed, to decide "Leads" and the terms of working. Potential topics could include:
    - i. Planning
    - ii. Footpaths & Rights of Way (including hedgerows)
    - iii. Highways/transport
    - iv. Trees & green areas
    - v. Emergency & Resilience Planning
  - 13.2 Feedback on the new website and ideas for development & promoting its use.
14. Planning: Resolution required 14.2
  - 14.1 To receive and note the planning update report as circulated by the clerk,
  - 14.2 To discuss & agree responses on any new applications received
15. Feedback since the last council meeting from Councillors attending or receiving reports from external meetings as representatives of the Council.
16. Date of next meeting: Monday 11 March 2024 at 7.30pm
  - 16.1 To consider and agree a date & format for the 2024 Parish Assembly meeting which must take place between 1<sup>st</sup> March and 1<sup>st</sup> June in any year.